

Centenary Awards Terms & Conditions

These terms and conditions must be read by individuals, organisations, and businesses intending to apply for a Centenary Awards Grant. These terms lay out:

1. **Applicant Declaration:** The terms of the awards and your declaration that you comply with our terms.
2. **Data Use:** How we will use your data, how long we will hold it, and who will see it.
3. **Publicity:** The public's view of the awards, who can promote them, and what information will be made public.
4. **Contact:** How to contact us and when you can expect to receive communications from us.
5. **Service and Intention:** What you can expect from us and the standards we aim to maintain.
6. **Limitation of Liability:** The rights we retain and the extent we are responsible for potential outcomes.

Acronyms used in these terms.

BCC – Brixham Chamber of Commerce

IJP – Independent Judging Panel

1. Applicant Declaration

- 1.1 All applicants must be at least 18 years old, be resident in the United Kingdom, and hold a UK Bank Account.
- 1.2 By applying for this grant, you are making a declaration that you have legitimate cause for funds in line with the application made. We retain the right to hold or decline funds even if a grant is successful where proper use of funds cannot be guaranteed.
- 1.3 Your project must be within the TQ5 postcode to be considered for funding.
- 1.4 The applicant accepts that funding is provided by the Brixham Chamber of Commerce and funds remain the property of the BCC until they have been distributed to successful applications.
- 1.5 The applicant understands the IJP is independent for the purpose of the awards, the BCC is not responsible for actions taken by the IJP.

2. Data Use

- 2.1 All unsuccessful application data will be deleted by the 31st of December 2023. Data of successful applications that receive funding will be kept only as long as necessary to guarantee an audit trail of funds distributed.
- 2.2 The IJP & BCC will handle data from the applications submitted. If an application is successful, the applicant will allow either the BCC or IJP to make public the details of the project name, the amount of funding allocated, and the purpose of the project.
- 2.3 Your data will be stored in a secure area where only those who need to view it can see it.
- 2.4 We will keep your data no longer than necessary.
- 2.5 We will not ask you for information that is not relevant to the awards process.

3. Publicity

- 3.1 Publicity of the Centenary Awards is welcome; however, no person or entity should make a statement that would pass themselves off as someone who exercises any control over the process or the panel.

3.2 Funding is provided by the Brixham Chamber of Commerce, however the applications, statements made by judges, press releases are not necessarily the view of the BCC. The BCC does not possess any executive control over the IJP and all applications are handled in accordance with the judging criteria.

3.3 Applicants who receive grant funding will consent to their project name, amount of funding allocated, and the purpose of the project to be made public.

3.4 No applicant will make a public statement intended to pressurise the IJP into a set outcome.

4. Contact

4.1 All enquiries should be directed to: centenary@brixhamchamber.co.uk

4.2 The IJP will aim to contact successful applicants as soon as possible after a funding round has been completed. Though efforts will be made to contact unsuccessful applicants, this cannot be guaranteed.

5. Service & Intention

5.1 The BCC & IJP are both volunteer run organisations and no consideration is paid to any member of either organisation for acting in their capacity. All representative members will strive to uphold the highest standards of professionalism and courtesy; they will expect the same from applicants and members of the public in return.

5.2 The BCC expects members of the IJP to conduct themselves with the highest standards of integrity, the IJP chair holds the authority to make any reasonable changes to the structure or membership of the IJP.

5.3 The IJP will consider all applications objectively within the framework set out by the Judging Process document.

6. Limitation of Liability

6.1 Though best efforts are made on ensuring funds are put to proper use, the IJP & BCC do not take responsibility for the success or failure of projects, misuse of funds, or any other activity linked to that project.

6.2 Funding is not guaranteed, and all funds remain in possession of the BCC until payment is made. No obligation is made on the part of the BCC or IJP to pay any funds.

6.3 The BCC and IJP are not responsible for any activity carried out by individuals posing as members of the IJP or BCC.

6.4 Any statements, views, or decisions by any member of IJP are their own and the BCC takes no responsibility for any consequence of those actions, though action may be taken under 5.2 where appropriate.

6.5 The BCC and IJP take no responsibility for unsuccessful projects, their liabilities, or claims of their creditors.

6.6 Though unlikely, any adverse consequences of these awards would be regrettable, however the IJP and BCC take no responsibility for those outcomes. These awards are intended as a way to benefit all parties and as a result no liability can be carried by those persons or organisations involved in this process.